

Financial Hardship Application

Ara Financial Hardship Assistance helps fully enrolled students (fees paid) where the student has experienced temporary financial hardship because of unforeseen circumstances, or a situation relating to your study changes, causing an unmanageable financial burden, suffering or deprivation.

Do you meet the criteria?

Have your fees been fully paid?	Yes	No
I have exhausted all other means of obtaining assistance before applying (such as, savings accounts, Work and Income (WINZ) or Studylink).	Yes	No
I am a New Zealand citizen or permanent resident.	Yes	No
I have attended my course for a minimum of four (4) weeks before applying. (Your attendance will be checked and it must be regular to be eligible for assistance.)	Yes	No
My application will not be considered if received within seven (7) days of the course end date.	Yes	No

If you are not sure about your eligibility to apply for this assistance or you are unsure about any of this process, please come in and speak to a student advisor at your closest campus, or contact via email: learnersupport@ara.ac.nz or phone **0800 24 24 76**.

Note: There is a maximum amount of assistance each student can access per year.

- 1 Submit the completed application form to Student Support or email.
- 2 Please make sure you email or bring the following with you:
 - full bank transaction on all your accounts showing the last 30 days' activity, including any joint accounts and/or partner accounts (an ATM printout will not be sufficient)
 - a completed Budget form (attached)
- 3 If you are asking for assistance to pay an account then please provide evidence of this.
- 4 If you require financial assistance in relation to your placement, you are required to:
 - provide an email from the department stating placement dates, hours and location of placement
 - state if you are already receiving financial assistance from the department for your placement

Yes No

Where possible you will be contacted within two working days.

Your name and details

Student ID number

Programme/course

Surname or family name

Given name(s)

Address

Telephone

Home

Mobile

Email

Date of Birth

Citizenship

New Zealand Citizen

New Zealand Permanent Resident

Other

Ethnicity

Iwi

Marital status

Single

Married

De Facto

Do you live alone?

Yes

No

Dependent children

No

Yes If yes, list their ages

(Children you are financially responsible for)

Financial situation

Have you received an Ara Hardship Grant so far this year?

Yes

No

Do you have a student loan this year from StudyLink?

Yes

No

Have you applied for an allowance or loan (for living costs) including course-related costs from StudyLink?

Yes

No

Do you currently have regular paid employment?

Yes

No

If you answered no to the above question, considering your course commitments, do you intend looking for work?

Yes

No

What financial support are you able to obtain from your parents or relatives?

What amount are you seeking from Ara Financial Hardship?

Please provide a detailed explanation of your current situation (please be specific about your needs). This information will help us assess your financial needs and determine what assistance you require.

Are you attending classes regularly and are your assessments up to date?

I hereby declare that the information that I have given is true and correct; no information which could have a material bearing on my application has been withheld. I understand the making of a false declaration is an offence under the Crimes Act 1961.

The personal information you provide on this application is protected by the Privacy Act 2020.

It will not be used for any purpose other than assessing your eligibility for an Ara Financial Hardship Assistance and for compiling statistics.

Please note: The Financial Hardship request will not be considered if all requested documentation is not provided within ONE month of submitting this application.

Signed

Date

Budget Form

Name

Date

How many adults/children does this budget cover?

Adults

Children

Please note if you have a monthly expense, divide that expense by 4 to get your weekly amount to enter below (eg \$100 per month divided by 4 weeks equals to \$25 per week).

HOUSEHOLD INCOME	WEEKLY
Wages/salary	
Income Support payments	
Other income	
Total income	\$

TRAVEL COSTS	WEEKLY
Fares (eg bus, train)	
Petrol/fuel	
Car insurance	
Car registration	
Car warrant of fitness	
Parking costs	
Car maintenance/repairs	
Total travel costs	\$

GENERAL COSTS	WEEKLY
Alcohol/cigarettes	
Entertainment	
Childcare	
Hire purchase/s	
Bank fees	
Club fees/subscriptions	
Donations	
Fines	
Court required payments	
Other (please specify)	
Total general costs	\$

HOUSEHOLD COSTS	WEEKLY
Rent/board	
Mortgage	
Groceries	
Power	
Gas	
Phone (landline/mobile/internet)	
Rental of goods	
Rates	
House maintenance	
Household goods	
Insurance (house/contents)	
Total household costs	\$

FAMILY COSTS	WEEKLY
Child support payments	
School fees/donations	
School uniforms	
Medical costs	
Dental costs	
Prescription costs	
Pet registration	
Veterinary fees	
Clothes and shoes	
Holidays	
Gifts	
Life insurance/superannuation	
Total family costs	\$

	WEEKLY
Total household costs	
Total travel costs	
Total general costs	
Total family costs	
Total costs	\$
Total income	\$
Balance (costs minus income)	\$

Note: Figures on the budget advice form have been supplied by the student. Ara takes no responsibility for their accuracy.