



## **B) Supporting Information**

Applicants must complete the application form and include:

A personal statement (300-500 words)

- a Start by introducing yourself: what is your background including education, recent work history and your interests
- b Tell us why you are studying this programme and where you hope it will lead you. What is your career goal?
- c Outline the suffering and/or deprivation and/or financial hardship that you are experiencing. Explain your situation and how this makes you an ideal candidate for this grant. Your experience may include:
  - i Loss of family income
  - ii Loss of connection to family, work, study or usual activities
  - iii Loss of personal wellbeing or health
  - iv Family/whānau disruption

# Budget Form



Name

Date

How many adults/children does this budget cover?

Adults

Children

HOUSEHOLD INCOME	Monthly OR Weekly	
Wages/salary		
Income Support payments		
Other income		
<b>Total income</b>	<b>\$</b>	<b>\$</b>

TRAVEL COSTS	Monthly OR Weekly	
Fares (eg bus, train)		
Petrol/fuel		
Car insurance		
Car registration		
Car warrant of fitness		
Car maintenance/repairs		
<b>Total travel costs</b>	<b>\$</b>	<b>\$</b>

GENERAL COSTS	Monthly OR Weekly	
Alcohol/cigarettes		
Entertainment		
Childcare		
Hire purchase/s		
Bank fees		
Club fees/subscriptions		
Donations		
Fines		
Court required payments		
Other (please specify)		
<b>Total general costs</b>	<b>\$</b>	<b>\$</b>

HOUSEHOLD COSTS	Monthly OR Weekly	
Rent/board		
Mortgage		
Groceries		
Power		
Gas		
Phone (landline/mobile/internet)		
Rental of goods		
Rates		
House maintenance		
Household goods		
Insurance (house/contents)		
<b>Total household costs</b>	<b>\$</b>	<b>\$</b>

FAMILY COSTS	Monthly OR Weekly	
Child support payments		
School fees/donations		
School uniforms		
Medical costs		
Dental costs		
Prescription costs		
Pet registration		
Veterinary fees		
Clothes and shoes		
Holidays		
Gifts		
Life insurance/superannuation		
<b>Total family costs</b>	<b>\$</b>	<b>\$</b>

	Monthly	OR	Weekly
Total household costs			
Total travel costs			
Total general costs			
Total family costs			
<b>Total costs</b>	<b>\$</b>		<b>\$</b>
<b>Total income</b>	<b>\$</b>		<b>\$</b>
<b>Balance (costs minus income)</b>	<b>\$</b>		<b>\$</b>

Note: Figures on the budget advice form have been supplied by the student. Ara takes no responsibility for their accuracy.

## C) Checklist

**Please make sure you include the following:**

*tick box*

- Completed grant application form
- Personal statement for the Study and Living Grant
- Budget form
- Up-to-date bank transactions for the last 30 days for all accounts, including joint accounts

Deliver your completed application with supporting documents to Student Support or email to [studentsupport@ara.ac.nz](mailto:studentsupport@ara.ac.nz)

Your application will be processed after we have received all supporting documents.

## D) Applicant's Declaration

**I confirm that:**

- |   |     |    |
|---|-----|----|
| • The information set out in this form is true, accurate and complete.  | Yes | No |
| • I understand that the information supplied on this form will be held by Ara and kept confidential by the Ara selection panel and authorised staff of Ara. | Yes | No |
| • I understand that the decision of the selection panel is final and no correspondence will be entered into.  | Yes | No |

Signature:

Date:

dd/mm/yy