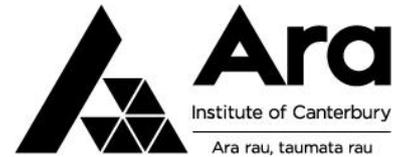


Form for Final Thesis Deposit into Library Database



Notes:

- Section A *Certificate of Regulatory Compliance* must be completed by all depositing students
- Section B *Thesis Deposit and Copyright Declaration*
 - sub-section 1 must be completed by all depositing students
 - sub-section 2 is only required if you have opted to self-print your thesis
 - sub-section 3 is only required if you are required/it is necessary to manually deposit a copy of your thesis
- Section C *Application for Approval to Embargo a Thesis* is only required if you require your thesis to be embargoed from public access

Section A: Certificate of Regulatory Compliance *(this section is to be completed by all depositing students)*

This is to certify that the research carried out in the Masterate Thesis entitled:

Programme of Study

Year Completed

Carried out by:

Student ID Number

Student Name Surname

Student Ara Email

In the Department of:

at Ara Institute of Canterbury Ltd, New Zealand:

- a) is the original work of the candidate, except as indicated by appropriate attribution in the text and/or in the acknowledgements
- b) the text, excluding appendices/annexes, is within the recommended word count
- c) all the ethical requirements applicable to this study have been complied with as required by Ara and other organisations and/or committees *(insert name(s) of the external organisation(s)/committee(s) if applicable)*

which had a particular association with this study, and relevant legislation. *(Ethical Authorisation Code(s) if applicable)*

Student Signature Date

Principal supervisor

Signature Date

Associate Supervisor

Signature Date

Additional Associate Supervisor

Signature Date

Section B: Thesis Deposit and Copyright Declaration

Part 1: Deposit and Declaration *(this sub-section is to be completed by all depositing students)*

In signing this form, I understand that –

- This material will be freely available on the internet via the library catalogue of Ara and other relevant academic databases
- I am still the copyright owner
- The digital copy (and/or hard copy if needed) will only be used for private research or study and may not be reproduced elsewhere without my permission

AND *(tick one below)*

I confirm that my thesis **DOES NOT** contain **ANY** material of which copyright belongs to third parties, **(or)** that all such material falls within the limits permitted by the Copyright Act 1994.

OR

I confirm that my thesis **DOES** contain material of which copyright belongs to third parties and which **I HAVE** obtained written permission, and attach copies of all permissions, for all material of which copyright belongs to third parties and which does not fall within the limits permitted by the Copyright Act 1994.

OR

I confirm that my thesis **DOES** contain material of which copyright belongs to third parties and which **I HAVE NOT** obtained written permission. I have identified all such material in the digital copy of my thesis, and have submitted two digital copies: one with all material retained, for academic purpose only; and, one with copyright material removed and noted, which can be publicly available in the institutional repository.

Student's Signature

Date

Part 2: Self-Printed Thesis *(complete this sub-section only if you have opted to self-print your thesis)*

I can confirm that the content of the digital version of this thesis is identical to the bound paper copy.

Student's Signature

Date

Part 3: Manual Deposit *(complete this sub-section only if you are required/it is necessary to manually deposit a copy of your thesis)*

The electronic upload of my thesis is not possible for the following reason:

Thesis exceeds maximum capacity

Thesis to be examined by exhibition

Other *(please specify)*

I will forward a copy of my thesis to the Research Office via:

CD/DVD

USB stick

Hard/printed copy

Other – *please specify*

Student's Signature

Date

Section C: Application for Approval to Embargo a Thesis *(complete this section only if you require your thesis to be embargoed from public access)*

As author of the above-named thesis, I request that my thesis be embargoed from public access until:

Date

for the following reason(s) *(select all that apply)*

- The thesis contains commercially sensitive information
- The thesis contains information which is personal or private and/or which was given on the basis that it would not be disclosed
- Immediate disclosure of the thesis' contents would not allow the author a reasonable opportunity to publish all or part of the thesis
- Other – *please specify*

NOTE: the standard embargo is for a maximum of two years.

Justification *(please provide information which supports this embargo request)*

Student Name Surname

Student Signature Date

Principal Supervisor

Signature Date

Decision *(to be made by the Chief Executive of Ara, or delegate)*

Approved Not Approved

Chief Executive

Signature Date